Instructions for Private Admission

(Full Subjects or Re-appear)

To create Student Id (if not already registered in this portal)

Note: before proceeding following steps, scan your latest passport size photograph (JPG Image less than 20KB) and Signature (JPG Image less than 20KB)

1. Open website **"punjabcollegeadmissions.org"**
2. Click on the button "Click here-For GND university Admission"
3. Click on **New Registration** link (If not already registered in this portal)
4. Click on appropriate button if Already Registered Student of G.N.D.U. or From Other Board/university.
5. Search your particulars by entering recently allotted university roll number (11-digit) or by entering university registration number or by entering candidate name, father name and mother name.
6. Check your record and click on the **Roll No** link
7. Now, enter your details carefully such as date of birth, address, mobile number, email id.
8. Upload your latest photograph and signature
9. Click on check box (It is hereby declared……) and enter Captcha
10. Click on **Submit details** button
11. You can take print out of this page containing all the details and click on Login

If you have already created student id (13-digit), then go through following instructions.

1. Enter student id (13-digit) and password.
2. Now, click on **Student Sign In** button.
3. In Student details dashboard, click on **Private Admission** button on the left side.
4. Click on Select Capacity drop down menu.
5. For reappear, click on Re-Appear and for Full Subjects click on Full Subjects.
6. Click on Proceed.
7. Select class and select candidature from given drop down menus
8. Click on **Click To Proceed** button.
9. Select/Verify selected subjects and select medium and centre.
10. Click on Submit Form.
11. Fill previous class details (if asked) and submit
12. Now, you can pay fee online using net banking or credit/debit card. Otherwise, you can Generate Fee Challan and take print out and deposit fee in bank.